

Audit, Crime & Disorder and Scrutiny  
Committee  
8 February 2018

**WORK PROGRAMME 2017/18**

<b>Report of the:</b>	Chief Legal Officer
<b>Contact:</b>	Margaret Jones
<b>Urgent Decision?(yes/no)</b>	No
<b>If yes, reason urgent decision required:</b>	
<b>Annexes/Appendices (attached):</b>	<b>Annexe 1</b> – Work Programme 2017/18
<b>Other available papers (not attached):</b>	Reports and Minutes of the meetings of the Audit, Crime & Disorder and Scrutiny Committee 9 February, 20 June, 23 November 2017.

**Report Summary**

**This report updates the Committee on its work programme 2017/18.**

**Recommendation (s)**

- (1) That the Committee notes the current position of its work programme 2017/18 attached at Annexe 1.**

**1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 Implications vary across the different items agreed for inclusion in the work programme. Specific implications are considered by the Committee before undertaking any individual investigation.

**2 Background**

- 2.1 Paragraph 1 of the Overview and Scrutiny Procedure Rules requires the Committee to approve an annual overview and scrutiny work programme including the programme of any sub-committees or panels.
- 2.2 The Committee agreed its 2017/18 work programme in June 2017. **Annexe 1** shows the current position of the Committee's work programme. Three changes have been made since the last meeting of the Committee. The following three reports have been postponed:

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- 2.2.1 Report reviewing CCTV (Compliance with the Surveillance Camera Code of Practice) (was scheduled for February 2018).
- 2.2.2 Annual Report on the Regulation of Investigatory Powers Act 2000 (was scheduled for February 2018).
- 2.2.3 Report reviewing the overview and scrutiny provisions of the Constitution (was scheduled for April 2018).
- 2.3 The Annual report on the Regulation of Investigatory Powers Act 2000 has been pushed back to the next meeting of the Committee scheduled for April 2018.
- 2.4 It has not been possible to re-schedule the remaining two reports as yet. Officers will, however, re-schedule the reports and update the Committee as soon as possible. In the meantime both reports remain on the Committee's work programme 2017/18 under 'Items to be Scheduled'.

### 3 Proposals

- 3.1 It is proposed that the Committee notes the current position of its 2017/18 work programme attached at **Annexe 1**.

### 4 Financial and Manpower Implications

- 4.1 The Committee's work programme has workload implications for both its members and the Scrutiny Officer. In depth scrutiny reviews undertaken by task groups require more intensive input from members as well as the Scrutiny Officer for specific time periods.
- 4.2 **Chief Finance Officer's comments:** Any financial considerations arising in relation to items included in the work programme will be set out as appropriate in the individual reports prepared for consideration by the Committee.

### 5 Legal Implications (including implications for matters relating to equality)

- 5.1 The work programme attached at **Annexe 1** has been designed to meet the Committee's responsibilities set out in legislation and its terms of reference.
- 5.2 **Monitoring Officer's comments:** There are no legal issues arising from this report.

### 6 Sustainability Policy and Community Safety Implications

- 6.1 Scrutiny of the Community Safety Partnership is a responsibility of the Audit, Crime & Disorder and Scrutiny Committee.

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**7 Partnerships**

- 7.1 The Committee has the ability to make reports or recommendations on matters which affect the authority's area or the inhabitants of that area.

**8 Risk Assessment**

- 8.1 Maintenance of an annual work programme helps ensure the Committee meets its responsibilities both statutory and local. It enables the Committee to manage its workload across the year, identifying priorities and rescheduling work according to risk/need.

**9 Conclusion and Recommendations**

- 9.1 Under its Terms of Reference the Audit, Crime & Disorder and Scrutiny Committee is responsible for setting its own work programme. The Committee approved its work programme 2017/18 in June 2017.
- 9.2 It is recommended that the Committee notes the latest version of its work programme which encapsulates changes made to date.

**Ward(s) Affected:** (All Wards);